

ACADEMIC OVERLOAD REQUEST FORM

Students requesting to enroll in more than 4.5 course units in a semester or more than 2 units in a summer or winter term must request permission their school dean or assistant dean. Eligibility requirements include a minimum 3.3 cumulative GPA and a minimum of 7.75 earned units at TCNJ.

NAME	PAWS ID			
PRIMARY MAJOR	SECOND MAJOR MINOR(S)			
E-MAIL	CELL PHONE			
CURRENT CUMULATIVE GPA	TOTAL EARNED UNITS			
ANTICIPATED GRADUATION DATE				
HAVE YOU RECEIVED APPROVAL FOR OVERLOAD PREVIOUSLY? YES___ NO___ IF YES, SPECIFY WHICH SEMESTER(S) AND EXPLAIN.				
SEMESTER REQUESTING OVERLOAD: FALL 20___ WINTER 20___ SPRING 20___ SUMMER 20___				
REASON FOR OVERLOAD REQUEST:				
<table style="width: 100%; border: none;"> <tr> <td style="width: 40%;">COURSE _____</td> <td style="width: 20%;">UNITS _____</td> <td style="width: 40%;">TOTAL OVERLOAD UNITS _____</td> </tr> </table>		COURSE _____	UNITS _____	TOTAL OVERLOAD UNITS _____
COURSE _____	UNITS _____	TOTAL OVERLOAD UNITS _____		
Student Signature _____	Date _____			
Chair Signature _____	Date _____			
INSTRUCTIONS TO STUDENT: If you receive support from your department chair and the assistant dean on this form, you must then bring this completed form to the Office of Records and Registration in Green Hall. Once processed by R&R, you may enroll in the overload course as indicated on this form.				
<i>SECTION BELOW FOR DEAN OR ASSISTANT DEAN <u>ONLY</u></i>				
APPROVED ___	REJECTED ___			
Approved to enroll in ___ course units for: FALL 20___ WINTER 20___ SPRING 20___ SUMMER 20___				
Antonino Scarpati, Assistant Dean				
Signature _____	Date _____			
COMMENTS: (optional)				